







Medical Assisting Curriculum Guide Elsevier Textbooks, Reference Books, Ancillaries, and Online Courseware

Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
Core Course Content			
ANATOMY & PHYSIOLOGY	Herlity: The Human Body in Health and Illness, 3e 978-1-4160-2885-7 \$45.95 List	Herlity Student Resources Evolve Resources <i>Study Guide</i> 978-1-4160-2884-0 \$24.95 List <i>Anatomy & Physiology Online for The Human Body in Health & Illness</i> 978-1-4160-2528-3 \$49.95 List	
	Frazier: Essentials of Human Diseases and Conditions, 4e 978-0-7216-0256-1 \$56.95 List New edition coming 02/08	Frazier Student Resources: Evolve Resources <i>Workbook</i> 978-1-4160-4715-5 \$24.95 List Frazier Instructor Resources: Evolve TEACH Curriculum Resources	



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Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
ANATOMY & PHYSIOLOGY, cont.	Thibodeau: The Human Body in Health & Disease, 4e 978-0-323-03162-2 \$45.95 List	Thibodeau Student Resources Evolve Resources <i>Study Guide</i> 978-0-323-03644-3 \$24.95 List <i>Anatomy & Physiology Online for The Human Body in Health & Disease</i> 978-0-323-03632-0 \$49.95 List	
		Thibodeau Instructor Resources Instructor's Resource Manual TEACH Lesson Plan Manual	

Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
Core Course Content			
PATHOPHYSIOLOGY	Goold: Pathophysiology for the Health Professions, 3e 978-1-4160-0210-9 \$66.95 List	Goold Student Resources Evolve Student Resources <i>Study Guide</i> 978-1-4160-2582-5 \$24.95 List Goold Instructor Resources Instructor's Resource Manual	






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Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
MEDICAL TERMINOLOGY	Chabner: <i>Language of Medicine, 8e</i> 978-1-4160-3492-6 \$58.95 List	Chabner Student Resources: Evolve Resources <i>Medical Language Instant Translator, 3e</i> 978-1-4160-3485-8 \$19.95 List <i>Medical Terminology Online for The Language of Medicine</i> 978-1-4160-3476-6 \$39.95 <i>iTerms Audio for The Language of Medicine</i> 978-1-4160-4475-8 \$24.95 List	
	Leonard: <i>Quick & Easy Medical Terminology, 5e</i> 978-1-4160-2494-1 \$43.95 List	Leonard Q/E Student Resources: Evolve Resources <i>Medical Terminology Online for Quick & Easy Medical Terminology</i> 978-0-323-3090-4 \$29.95 List	Leonard Q/E Instructor Resources: Evolve Instructor Resources Instructor's Resource Manual TEACH Lesson Plan Manual



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<p>MEDICAL TERMINOLOGY cont.</p>	<p>Shiland: Mastering Healthcare Terminology, 2e 978-0-323-03572-9 \$58.95 List</p>	<p>Shiland Student Resources: Evolve Resources <i>Medical Terminology Online for Mastering Healthcare Technology</i> 978-0-323-04129-4 \$39.95 List</p> <p>Shiland Instructor Resources: Instructor's Resource Manual TEACH Lesson Plan Manual</p>	
<p>Leonard: Building a Medical Vocabulary: With Spanish Translations, 6e 978-0-7216-0464-0 \$58.95 List</p>	<p>Leonard Bldg. Student Resources: Evolve Resources <i>Medical Terminology Online for Building a Medical Vocabulary</i> 978-1-4160-2492-7 \$39.95 List</p> <p>Leonard Bldg. Inst. Resources: Instructor's Curriculum Resource TEACH Lesson Plan Manual</p>		
<p>Additional Course Content</p>			
<p>Miller-Keane & O'Toole: Encyclopedia & Dictionary of Medicine, Nursing & Allied Health, 6e -- Revised Reprint 978-1-4160-2604-4 \$37.95 List</p>			





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<p>MEDICAL TERMINOLOGY cont.</p>	<p>Mosby: Mosby's Dictionary of Medicine, Nursing and Health Professions, 7e 978-0-323-03562-0 \$39.95 List</p>		
<p>Mosby: Mosby's Pocket Dictionary of Medicine, Nursing & Health Professions, 5e 978-0-323-03943-7 \$32.95 List</p>			
<p>Joyce & Villanueva: Say it in Spanish: A Guide for Health Care Professionals, 37e 978-0-7216-0424-4 \$30.95 List</p>			
<p>Mosby: Mosby's PDA Dictionary of Medicine, Nursing & Health Professions - Powered by Skyscape 978-0-323-04942-9 \$39.95 List</p>			
<p>Zerwekh & Gaglione: Mosby's Medical Terminology Memory NoteCards 978-0-323-04567-4 \$21.95 List</p>			





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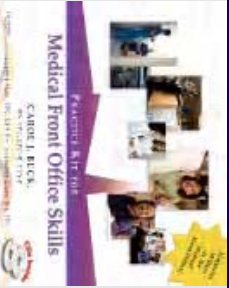

Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
Core Course Content			
LABORATORY TECHNIQUES	<p>Garrels & Oatis: Laboratory Testing for Ambulatory Settings: A Guide for Health Care Professionals, 1e 978-0-7216-4784-5 \$44.95 List</p>	<p>Garrels Student Resources: Evolve Resources <i>Student Workbook</i> 978-0-7216-4787-6 \$20.95 List</p> <p>Garrels. Inst. Resources: Instructor's Resource Manual</p>	
MEDICAL ASSISTING ADMINISTRATIVE PROCEDURES	<p>Young: Kinn's The Administrative Medical Assistant: An Applied Learning Approach, 6e 978-1-4160-3201-4 \$66.95 List</p>	<p>Young Admin Student Resources: Evolve Resources <i>Study Guide</i> 978-1-4160-4259-4 \$29.95 List</p> <p><i>Administrative Medical Assisting Online for Kinn's the Admin. M.A.</i> 978-1-4160-4620-2 \$39.95 List</p> <p><i>Virtual Medical Office for Kinn's the Admin M.A.</i> 978-1-4160-4186-3 \$49.95 List</p> <p>Young Admin Instructor Resources: Instructor's Resource Manual Evolve Resources TEACH Lesson Plan Manual</p>	



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<p>MEDICAL ASSISTING ADMINISTRATIVE PROCEDURES cont.</p>	<p>Young: Kinn's The Medical Assistant: An Applied Learning Approach, 10e 978-1-4160-2420-0 \$74.95 List</p>	<p>Young Kinn Student Resources: Evolve Resources <i>Study Guide.</i> 978-1-4160-3835-1 \$32.95 List <i>Medical Assisting Online for Kinn's the M.A.</i> 978-1-4160-4620-2 \$39.95 List <i>Virtual Medical Office for Kinn's the Medical Assistant</i> 978-1-4160-4189-4 \$49.95 List Young Kinn Instructor Resources: Instructor's Resource Manual Evolve Resources TEACH Lesson Plan Manual</p>	
<p>Klieger: Saunders' Textbook of Medical Assisting, 1e, 978-1-4160-3241-0 \$72.95 List</p>	<p>Klieger Student Resources: Evolve Resources <i>Workbook.</i> 978-0-7216-9575-4 \$31.95 List <i>Medical Assisting Online for Saunders' Textbook of M.A.</i> 978-1-4160-2480-4 \$75.00 List <i>Virtual Medical Office for Saunders' Textbook of M.A.</i> 978-1-4160-4183-2 \$49.95 List Klieger Instructor Resources: Evolve Resources Instructor's Curriculum Resource TEACH Lesson Plan Manual</p>		

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<p>MEDICAL ASSISTING ADMINISTRATIVE PROCEDURES cont.</p>	<p>Hunt: Saunders Fundamentals of Medical Assisting, 1e, Revised Reprint 978-1-4160-4223-5 \$70.95 List</p>	<p>Hunt Student Resources: Evolve Resources <i>Student Manual</i> 978-0-7216-9226-5 \$31.95 List <i>Medical Assisting Online for Saunders Fundamentals of M.A.</i> 978-1-4160-2481-1 \$75.00 List</p> <p>Hunt Instructor Resources: Instructor's Curriculum Resource Evolve Resources</p>	
Additional Course Content			
	<p>Buck: Practice Kit for Medical Front Office Skills 978-1-4160-2603-7 \$54.95 List</p>	<p>Buck Instructor Resources: Instructor's Resource Manual</p>	
<p>Potter: Medical Office Administration, Revised Reprint 978-0-7216-0690-3 \$55.95 List</p>	<p>Potter Instructor Resources: Instructor's Manual & Curriculum Guide</p>		





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Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
MEDICAL ASSISTING CLINICAL PROCEDURES	<i>Bonewit-West: Clinical Procedures for Medical Assistants, 7e</i> 978-1-4160-3475-9 \$69.95 List	Bonewit Student Resources: Evolve Resources <i>Study Guide</i> 978-1-4160-4766-7 \$29.95 List <i>Clinical Medical Assisting Online for Clinical Procedures for M.A.</i> 978-1-4160-5536-5 \$49.95 List <i>Virtual Medical Office for Clinical Procedures for M.A.</i> 978-1-4160-5512-9 \$49.95 List Bonewit Instructor Resources: Evolve Resources Instructor's Resource Manual TEACH Lesson Plan Manual	
	Young: Kinn's The Medical Assistant: An Applied Learning Approach, 10e 978-1-4160-2420-0 \$74.95 List	Young Kinn Student Resources: Evolve Resources <i>Study Guide.</i> 978-1-4160-3835-1 \$32.95 List <i>Clinical Skills Online (pkg w/textbk)</i> 978-1-4160-5411-5 \$105.00 List <i>Med. Asst. Online - Kinn's the M.A.</i> 978-1-4160-4620-2 \$39.95 List <i>Virtual Medical Office for Kinn's the Medical Assistant</i> 978-1-4160-4189-4 \$49.95 List Young Kinn Instructor Resources: Instructor's Resource Manual Evolve Resources TEACH Lesson Plan Manual	

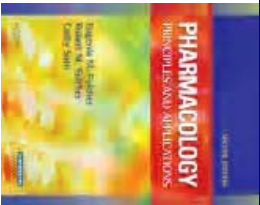




Medical Assisting Curriculum Guide Elsevier Textbooks, Reference Books, Ancillaries, and Online Courseware

<p>MEDICAL ASSISTING CLINICAL PROCEDURES, cont.</p>	<p>Klieger: Saunders Textbook of Medical Assisting, 1e, 978-1-4160-3241-0 \$72.95 List</p>	<p>Klieger Student Resources: Evolve Resources <i>Workbook</i> 978-0-7216-9575-4 \$31.95 List <i>Clinical Skills Online for Saunders Fund. of M.A. (pkg w/textbook)</i> 978-1-4160-5409-2 \$101.00 List <i>Medical Assisting Online for Saunders Text. of M.A.</i> 978-1-4160-2480-4 \$75.00 List <i>Virtual Med. Ofc. for Text. of M.A.</i> 978-1-4160-4183-2 \$49.95 List</p> <p>Klieger Instructor Resources: Evolve Resources Instructor's Curriculum Resource TEACH Lesson Plan Manual</p>	
<p>Hunt: Saunders Fundamentals of Medical Assisting, 1e, Revised Reprint 978-1-4160-4223-5 \$70.95 List</p>	<p>Hunt Student Resources: Evolve Resources <i>Student Manual</i> 978-0-7216-9226-5 \$31.95 List <i>Clinical Skills Online for Saunders Fundamentals (pkg w/text)</i> 978-1-4160-5409-2 \$101.00 List <i>Medical Assisting Online for Saunders Fundamentals of M.A.</i> 978-1-4160-2481-1 \$75.00 List</p> <p>Hunt Instructor Resources: Instructor's Curriculum Resource Evolve Resources</p>		




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Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
Core Course Content			
PHARMACOLOGY / DOSAGE CALCULATIONS	Fulcher: Pharmacology: Principles and Applications: A Workbook for Allied Health Professionals, 2e 978-1-4160-2540-5 \$65.95 List (01/2008)	Fulcher Pharm. Student Resources: Evolve Resources <i>Workbook</i> 978-1-4160-4203-7 \$25.95 List	
	Fulcher: Introduction to Intravenous Therapy for Health Professionals 978-1-4160-3399-8 \$36.95 List	Fulcher IV Student Resources: Evolve Resources Fulcher IV Instructor Resources: Instructor's Resource Manual	
	Asperheim: Introduction to Pharmacology 10e 978-1-4160-0189-8 \$96.95 List	Asperheim Student Resources: Evolve Resources Asperheim Instructor Resources: Instructor's Manual Evolve Resources TEACH Curriculum Support	




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Course Name / Description / MEDICAL INSURANCE / CODING	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
	Core Course Content		
	<p>Adams: Adams' Coding and Reimbursement: A Simplified Approach 978-0-323-02887-5 \$54.95 List New edition 04/2008</p>	<p>Adams Student Resources: Evolve Resources</p> <p>Adams Instructor Resources: Instructor's Curriculum Resource Evolve Resources TEACH Lesson Plan Manual</p>	
	<p>Fordney: Insurance Handbook for the Medical Office 10e 978-1-4160-3666-1 \$74.95 List</p>	<p>Fordney Student Resources: Evolve Resources <i>Student Workbook</i> 978-1-4160-3663-0 \$30.95 List <i>Medical Insurance Online for Insurance Hdbk. for the Med Ofc.</i> 978-1-4160-5276-0 \$49.95 (t) (Pub: 04/2009) <i>Virtual Med. Ofc. for Insur. Hdbk.</i> 978-1-4160-3036-2 \$49.95 List</p> <p>Fordney Instructor Resources: Instructor's Curriculum Resource Evolve Resources TEACH Lesson Plan Manual</p>	
	<p>Beik: Health Insurance Today: A Practical Approach 978-1-4160-0054-9 \$72.95 List New edition 12/2008</p>	<p>Beik Student Resources: Evolve Resources <i>Student Workbook</i> 978-1-4160-0057-0 \$25.95 List</p> <p>Beik Instructor Resources: Instructor's Curriculum Resource Evolve Resources TEACH Lesson Plan Manual</p>	




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MEDICAL INSURANCE / CODING, cont.	Buck: Step-by-Step Medical Coding 2008 Edition 978-1-4160-4567-0 \$63.95 List	Buck Student Resources: Evolve Resources <i>Student Workbook</i> 978-1-4160-4568-7 \$25.95 List <i>Medical Coding Online for Step-by-Step Medical Coding 2008 Edition</i> 978-1-4160-5539-6 \$39.95 List <i>Virtual Medical Office for Step-by-Step Medical Coding, 2008 Edition</i> 978-1-4160-3040-9 \$49.95 List Buck Instructor Resources: Evolve Resources TEACH Instructor's Resource	
COMPUTERS IN THE MEDICAL OFFICE	Larsen: Computerized Medical Office Procedures: A Worktext 1e 978-0-7216-9213-5 \$60.95 List	Larsen Instructor Resources: Instructor's Course Resource TEACH Lesson Plan Manual	






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Course Name / Description	Elsevier Textbook(s)	Ancillary Support Product(s)	Book Covers
MEDICAL OFFICE MANAGEMENT	<p>Address: Saunders' Textbook of Medical Office Mgmt. 2e 978-0-7216-9559-4 \$66.95 List</p>	<p>Address Student Resources: Evolve Resources</p> <p>Address Instructor Resources: Instructor's Course Resource TEACH Lesson Plan Manual</p>	
	Core Course Content		
MEDICAL LAW & ETHICS	<p>Aiken: Legal and Ethical Issues in Health Occupations 978-1-4160-2262-6 \$45.95 List (new edition 01/08)</p>	<p>Aiken Student Resources: Evolve Resources</p> <p>Aiken Instructor Resources: Instructor's Resource Manual TEACH Online</p>	
	Additional Course Content		
	<p>Purtilo: Ethical Dimensions in Health Professions, 4e 978-0-7216-0243-1 \$43.95 List</p>		



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COMMUNICATION			
	<p>Purtilo: Health Professional and Patient Interaction, 7e 978-1-4160-2244-2 \$47.95 List</p>	<p>Core Course Content</p>	
	<p>Hosley & Molle-Matthews: A Practical Guide to Therapeutic Communication for Health Professionals, 1e 978-1-4160-0000-6 \$41.95 List</p>	<p>Hosley Student Resources: Evolve Resources</p> <p>Hosley Instructor Resources: Instructor's Resource Manual</p>	
CERTIFICATION REVIEW			
	<p>Holmes and Bligh: Saunders Medical Assisting Exam Review 2e 978-1-4160-2440-8 \$49.95 List</p>	<p>Holmes Instructor Resources: Instructor's Manual</p>	



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MEDICAL TRANSCRIPTION	<p>Diehl: Medical Transcription Techniques and Procedures, 6e 978-1-4160-2347-0 \$58.95 List</p>	<p>Core Course Content</p> <p>Diehl Student Resources: Evolve Resources</p> <p>Diehl Instructor Resources: Instructor's Resource Manual TEACH Online Lesson Plan Manual</p>	
	<p>Virtual Medical Office - for Bonewit-West Clin. Proced. for MA 9781416055129</p> <p>Adams: Coding & Reimbursement, 3e 9780323041058</p> <p>Fordey Insurance Handbook 10e 9781416030362</p> <p>Young: Kinn's the Admin. M. A. 6e 9781416041863</p> <p>Young: Kinn's the M.A. 10e 9781416041894</p> <p>Diiamond: Mastering Med. Coding, 3e 9781416030386</p> <p>Klieger: Saunders Textbook of M.A. 9781416041832</p> <p>Buck: Step-by-Step Medical Coding 9781416030409</p>	<p>VMO Student Resources: Evolve Resources</p> <p>VMO Instructor Resources: VMO Implementation Manual</p>	
EXTERNSHIP	<p>Hunt: Saunders Medical Assisting Pocket Pal 978-0-7216-9225-8 \$23.95 List</p>		
	<p>Saunders: Saunders Health Professional's Planner 978-0-7216-9571-6 \$17.95 List</p>		